

Patient Record of Disclosures

In general, the Hipaa privacy rule gives individuals the right to request a restriction on uses and disclosures of their Protected Health Information (PHI). The individual is also provided the right to request confidential communication or that a communication of protection health information be made by alternate means, such as, sending correspondence to the individuals office instead of the individuals home.

I wish to be contacted in the following manner (check all that apply):

Home Telephone _____

- Ok to leave message with detailed information
- Leave message with call back number only

Work Telephone _____

- Ok to leave message with detailed information
- Leave message with call back number only

Written Communication

- Ok to mail to my home address
- Ok to mail to work/office address
- Ok to fax to this number _____
- Ok to e-mail at this address _____

The Privacy Rule generally requires healthcare providers to take reasonable steps to limit the use and disclosures of, and request for PHI to the minimum necessary to accomplish the intended purpose. These provisions do not apply to uses and disclosures made pursuant to an authorization requested by the individual.

Note: Uses and disclosures for treatment may be permitted without prior consent in an Emergency.

Signature: _____ Date: _____